

AGREEMENT TO TERMS OF SERVICE

I have read the information about *Mediation, Parent Coordination, and Consultation*, and understand it.

This mediation will be confidential. By signing this I agree not to subpoena the mediation records of Jenny Ward in any subsequent litigation.

This mediation will be open, and the mediator may be asked for a recommendation. (A stipulation to that effect has been/is being drawn up and will be provided to Jenny Ward.)

This Parenting Coordination/Special Master will not be confidential. Jenny may be asked for a recommendation. (A stipulation to that effect has been/is being drawn up and will be provided to Jenny Ward.

This is Child Coaching/Play Coaching. This is confidential. By signing this I agree not to subpoena any records regarding the child of Jenny Ward for any subsequent litigation.

By signing this I agree that I will share all relevant information, and will not withhold any relevant information.

Fees, Cancellations, for all Services

Fees are discussed and established during the first visit, including how the fee is handled among the participants. Fees are payable at each visit.

Phone consultations and the time spent writing summary reports of sessions and agreement reports are charged at the same rate as an office visit.

I understand that since the scheduling of an appointment involves reserving time specifically for me, and because cancellation and rescheduling requests are mutually disruptive, a minimum of **at least 72 hours in advance of a two hour appointment** is required for rescheduling or cancellation. Sessions missed but not cancelled at least 72 hours in advance may be billed as a regular visit. **For one-hour appointments, the advanced notice for cancellation is 24 hours.**

The fee for special master work is 275 per hour. The fee for child coaching is 150 per hour. The fee for mediation is 200 per hour. (Sliding scale fees are occasionally available: please inquire in advance for the first session. Thank you.)

Each party must submit and sign a form.

Signature:

Printed Name

Date